



Copy Fast 1.4

User Guide



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Welcome to Copy Fast

Copy Fast is an application to let you copy in a fast way from multiple sources their text content.

It resides in the status bar menu, always ready to be used also when you have other application in foreground.

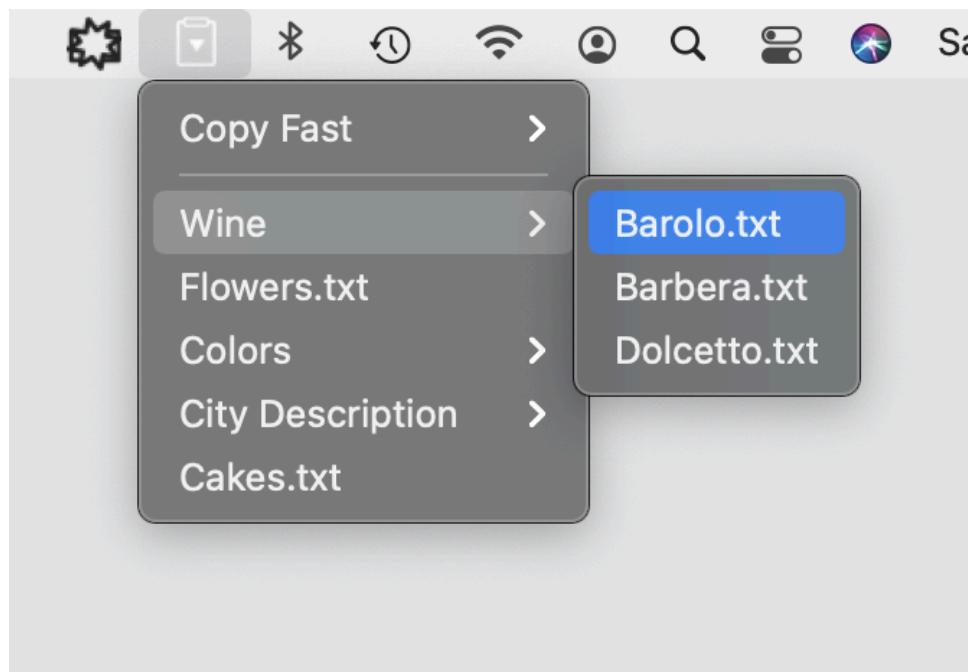
That means you have available in ANY application you will work, all the contents you need ready to be copied in a single click from the menu.

It is easy to setup and use.

If you already have a group of files that you often need to open to copy their content to past it in other place you simply will put all these file in a single folder everywhere you like on your hard disk and will simply indicate inside Copy Fast settings to use this folder as 'root folder'.

After that Copy Fast will show inside its popup menu, the list of these files by name.

Selecting any file name in the popup menu will immediately copy the content of the file inside the clipboard.



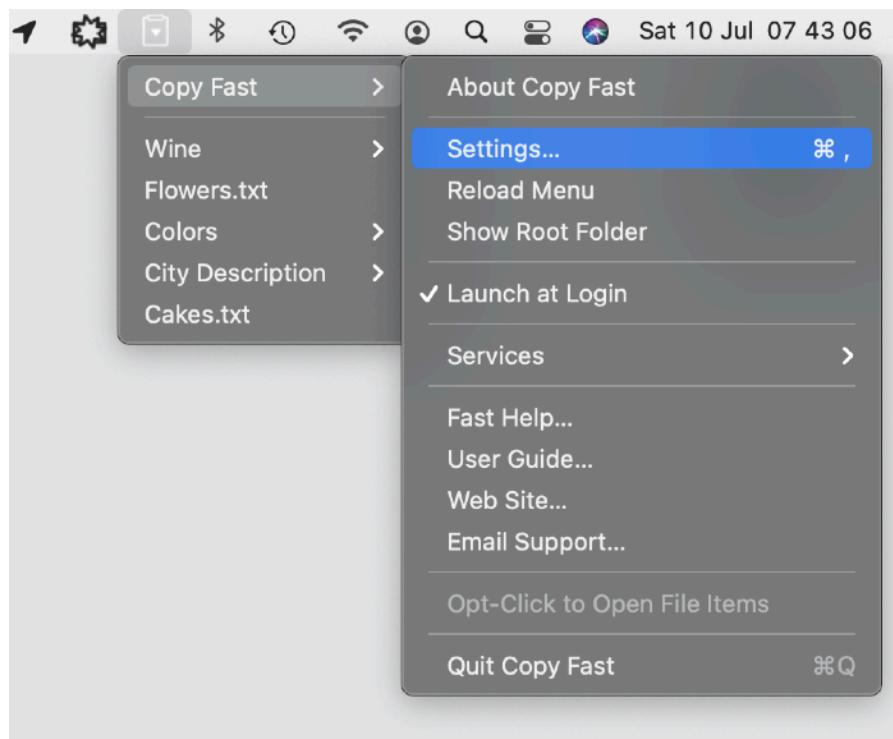
You can also organize the Copy Fast root folder in a hierachic way, all the folders inside the root folder and all files inside them will be organized inside the Copy Fast menu as submenu, all automatically, without any user intervention.

Getting Started with Copy Fast

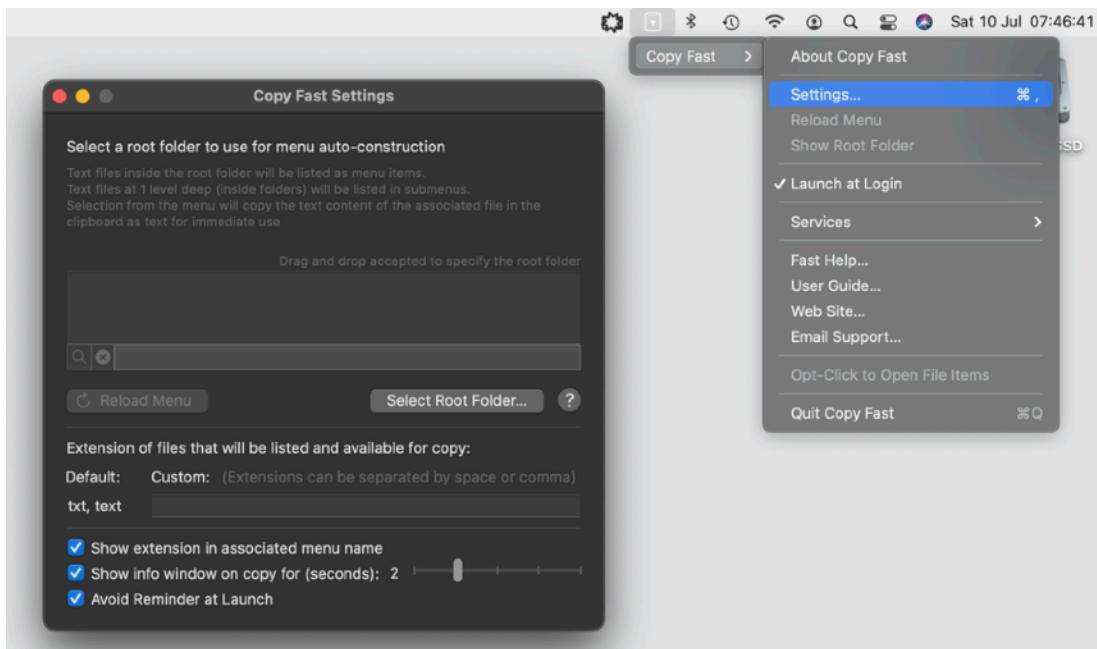
Launch the app

After launch, the application will show an icon in the menubar on the right of the menu bar.

The menu will be empty, except the ‘Copy Fast’ submenu, at the first start because a ‘Root folder’ is not set yet.

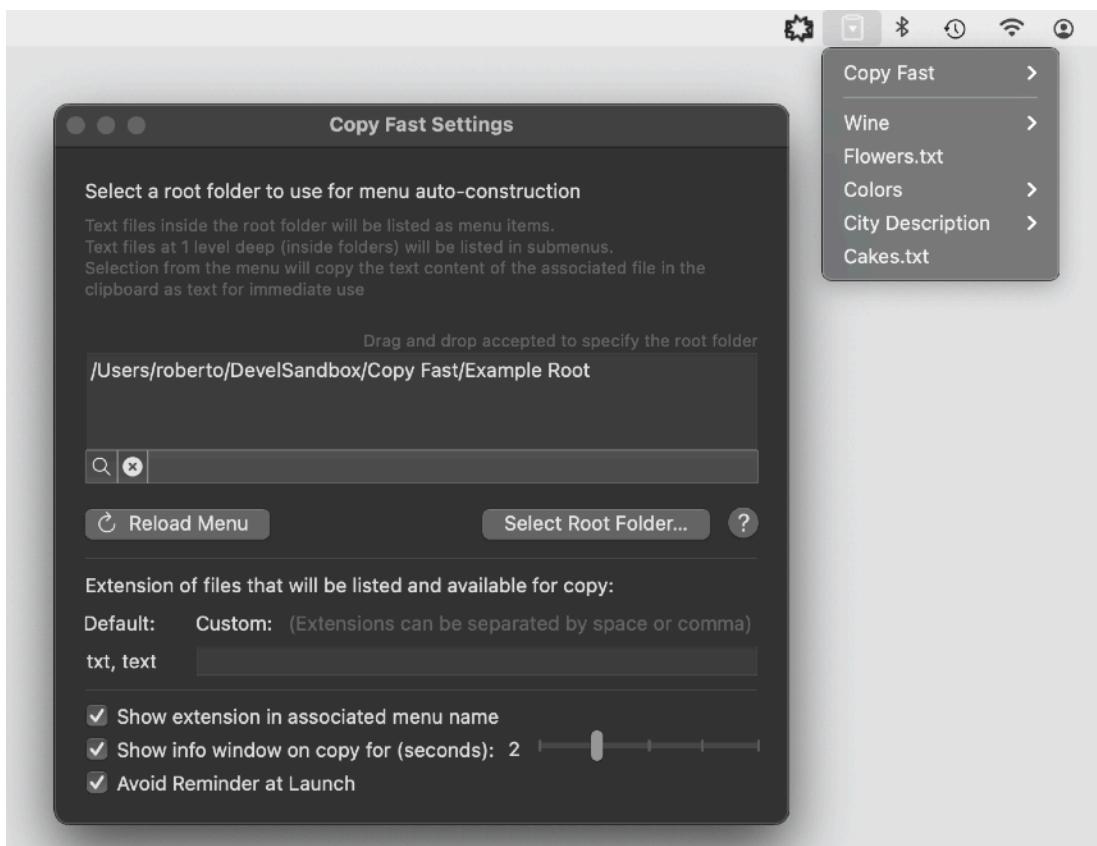


You can access the ‘Copy Fast’ submenu to open the Settings dialog and specify a ‘Root’ folder selecting it from disk.



In case you want to start from scratch you can create a new folder where you like (e.g in your Documents folder) and indicate it as 'Root Folder'.

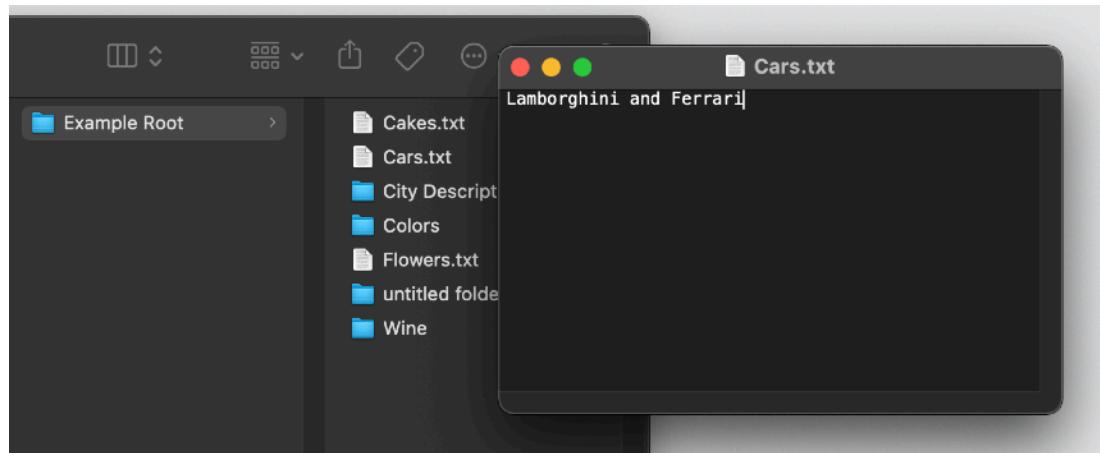
When a 'Root Folder' is specified, you can always open it from Copy fast in the finder using the 'Show Folder' button inside the settings panel or from the menu.



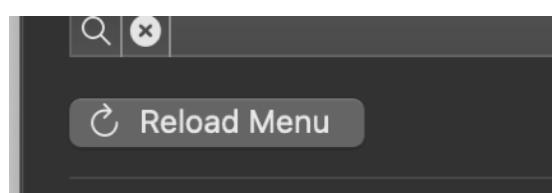
If the root folder is empty, it is necessary to populate it to have some content ready to be copied.

Any text file placed inside the 'root folder' will be shown in the 'Copy Fast' menu as an item.

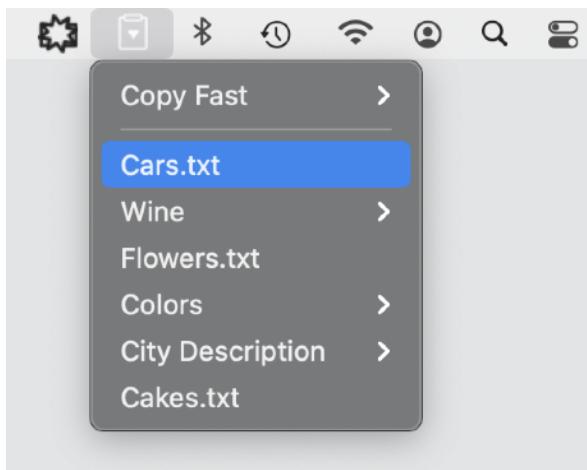
Launch your preferred text editor and create a file inside the root folder.
Save it as example as ‘Cars.txt’ and put inside cars name e.g. “Lamborghini and Ferrari”



You need now to refresh the menu, because you changed the content of the root folder, opens the Settings and press the ‘Reload menu’ buttons.
(you can do it also from the Copy Fast menu).

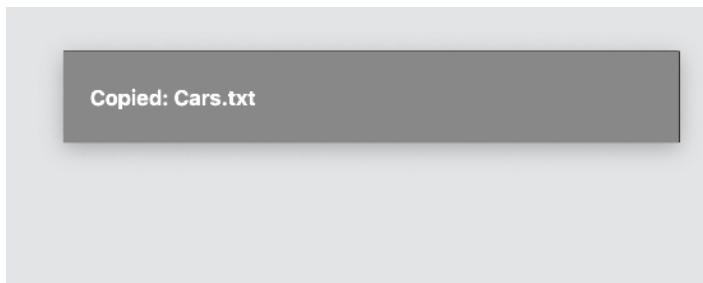


If you open the Copy Fast menu in the status bar, you can see it has changed, the two files are now represented by two names in the menu, equals to the name of the file.



Selecting any of them in the menu will copy the content of the entire file, even if it is big, in the clipboard.

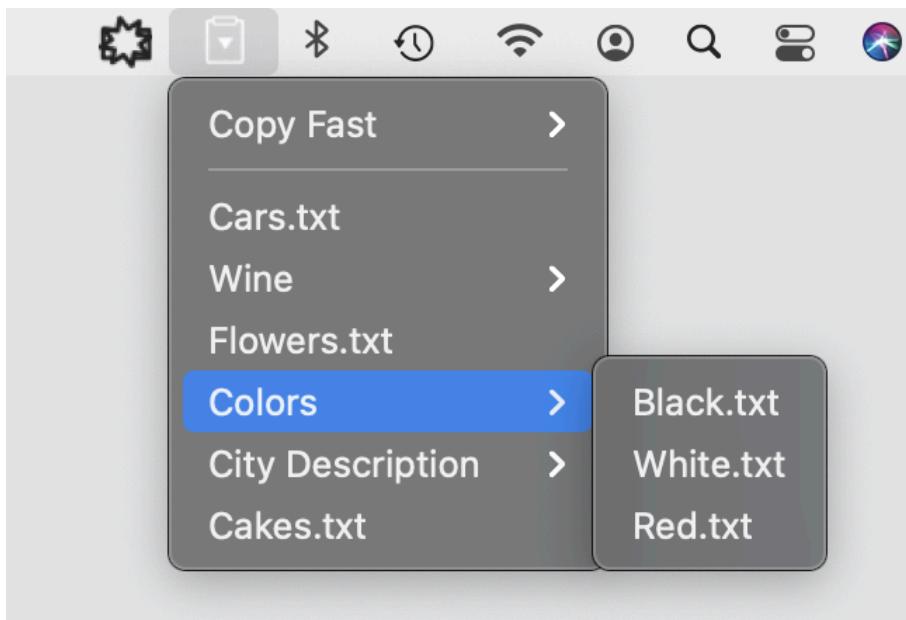
An info window (optional) inform you about the copy operation



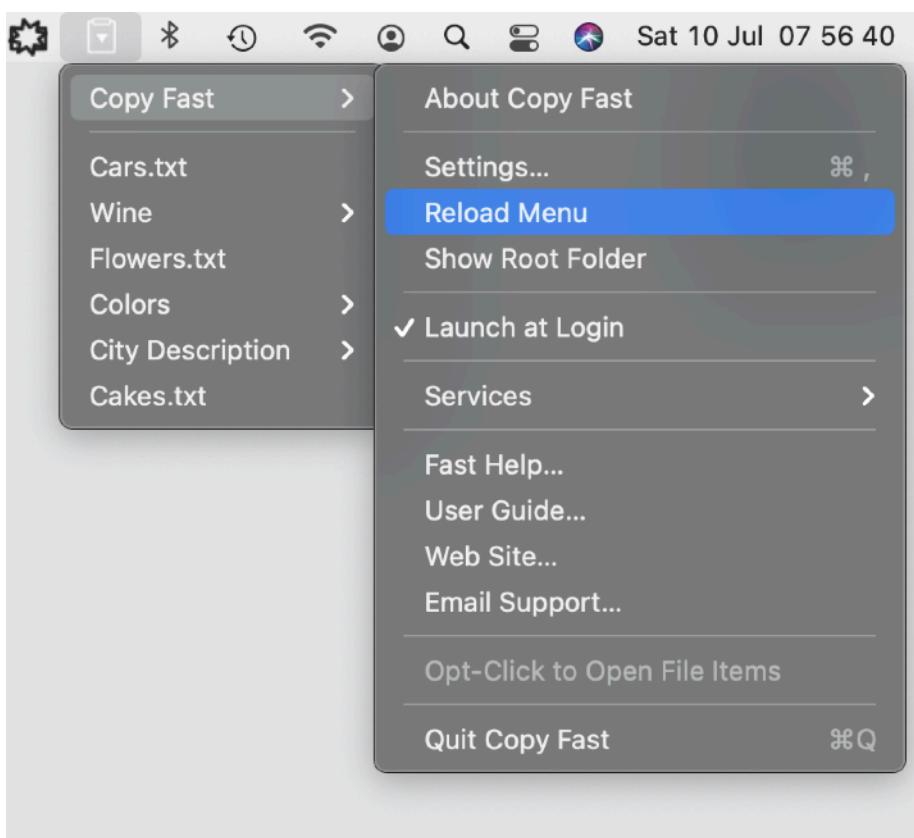
The limit is your Mac clipboard capability. Copy Fast will always try to copy all the content of the text file inside the clipboard.

You can also have submenu to better organize things inside the Copy Fast menu. To have a group of items inside a submenu is enough to create a folder inside the root folder and put these files in that folder. All these files will appear in a submenu with as title the folder name.

In case a folder has no files inside, it will not be shown in the menu (it would be useless)



Any time you make modification or add something to the structure of the root folder remember to reload the menu from the Settings dialog or from the menu itself.



Reference

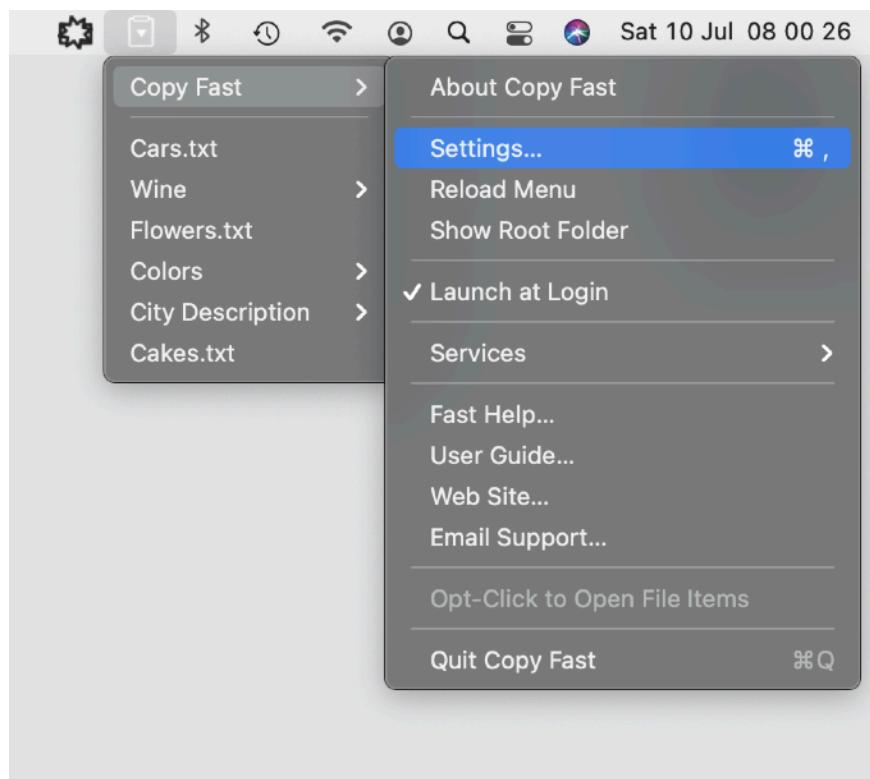
Menu

Copy Fast is a utility function always available inside the status menu in the right part of the menu



You have it available also when you have other application in foreground.

The first item in the menu is the Copy Fast submenu. It contains commands to operate the applications

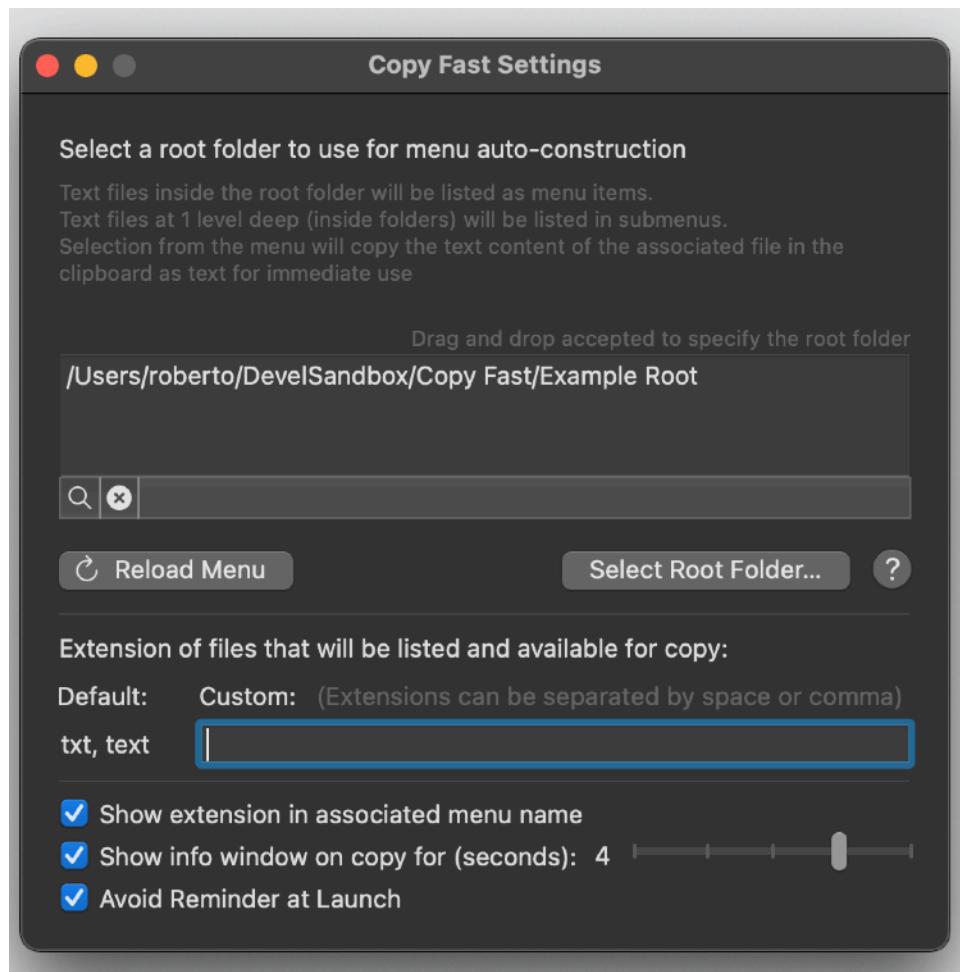


Root Folder

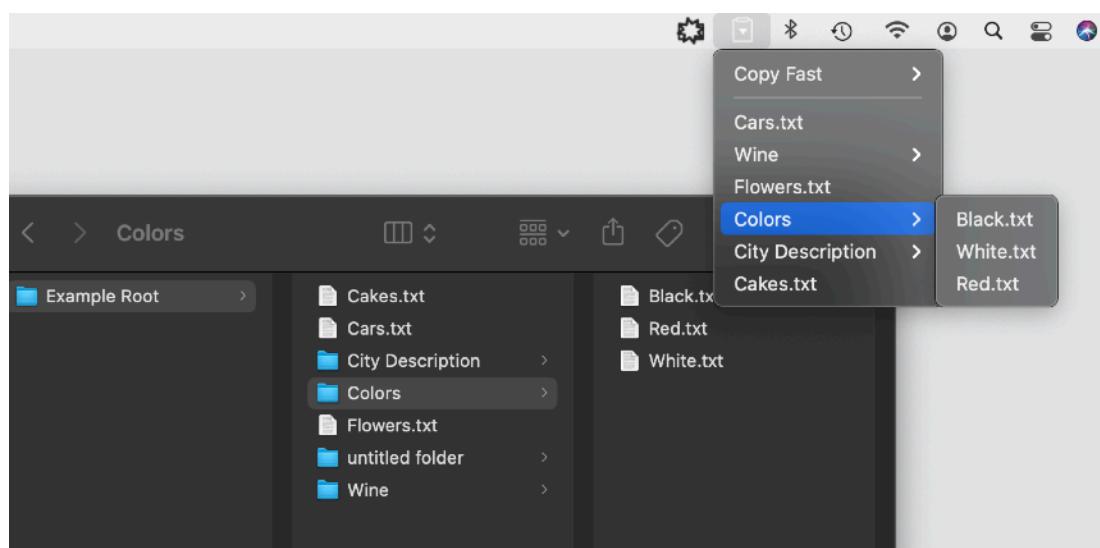
With 'Root folder' we indicate a folder (it can be any folder you decide) that you indicated as 'Root Folder' inside 'Copy Fast' using the Settings dialog

To open the Settings dialog select 'Settings' from the 'Copy Fast' submenu

Any folder on your Hard Disk can be indicated as ‘Root Folder’ inside Copy Fast settings.



After setting a ‘Root Folder’, Copy Fast will scan that folder and will build the content of the menu according to the folder content
Any text files inside the root folder and inside folders inside the root folder will be available in the menu
Files inside folders inside the root menu will be available as submenu.



Selection of any item in the menu, will make the content of the file to be immediately copied in the clipboard ready to be pasted in any application you are working with.

The scanning of files and folder stops at level 1 of nesting (level 0 is the one of the root folder)

Anything more nested will be ignored by design

That mean folders inside folders inside the root folders (nested at level 2 or more) will be ignored

Files inside these folders (nested at level 2 or more) will be ignored

We took these decision to avoid to have too complex submenus that will make everything less immediate and easy to use.

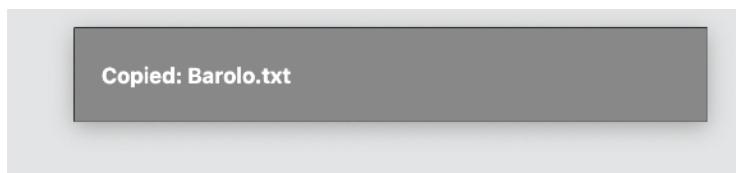
Copy the Content

Copy of the file is executed at the time of the selection of the correspondent menu
It is not cashed.

That means that if you change the file content between two consecutive copy actions (selecting them from the menu), you will obtain two different results.

At any standard selection of an item in the menu, the associated file is read from disk and it's text content copied in the clipboard ready to be pasted by the user.

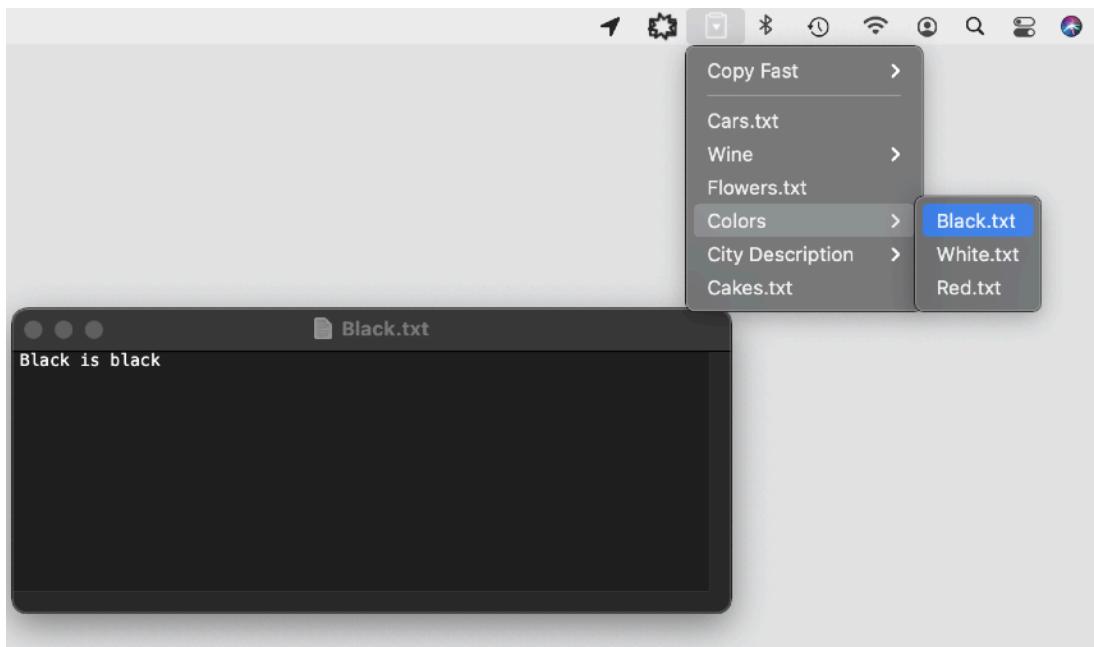
Any time you copy a content in the clipboard using Copy fast an optional info window appears on screen informing you of the operation showing the title of the text copied
(the Title means the title of the file, not the file content which is the one copied and can be a very long one)



The info window can be disabled or the time it stays on can be changed from the settings

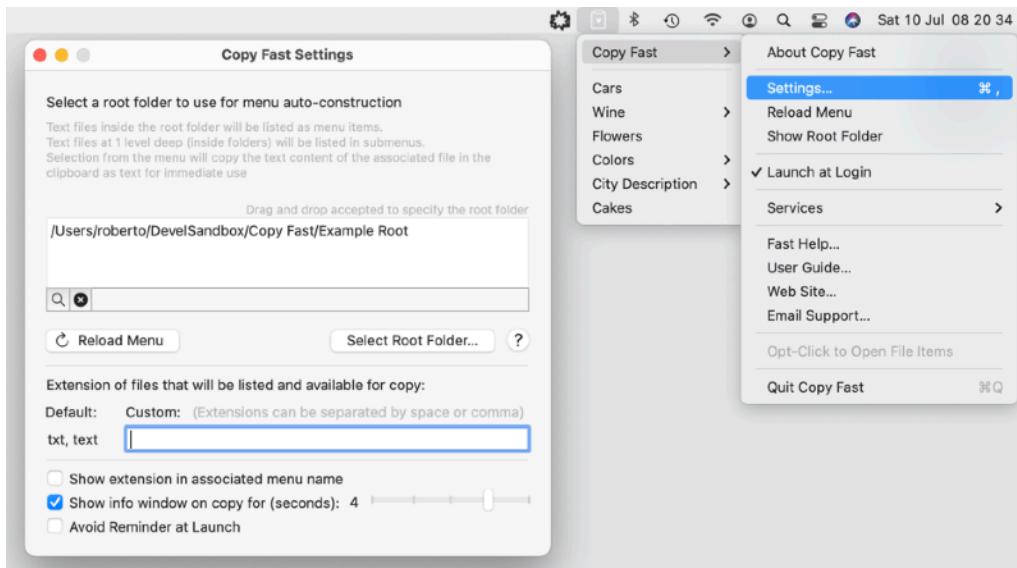
Opening the file

If you hold down the option key while you select an item from the Copy Fast menu, you will NOT copy the file, you will launch it (as if you double clicked it in the finder). It will be opened in your default text editor.



Dark Appearance Mode

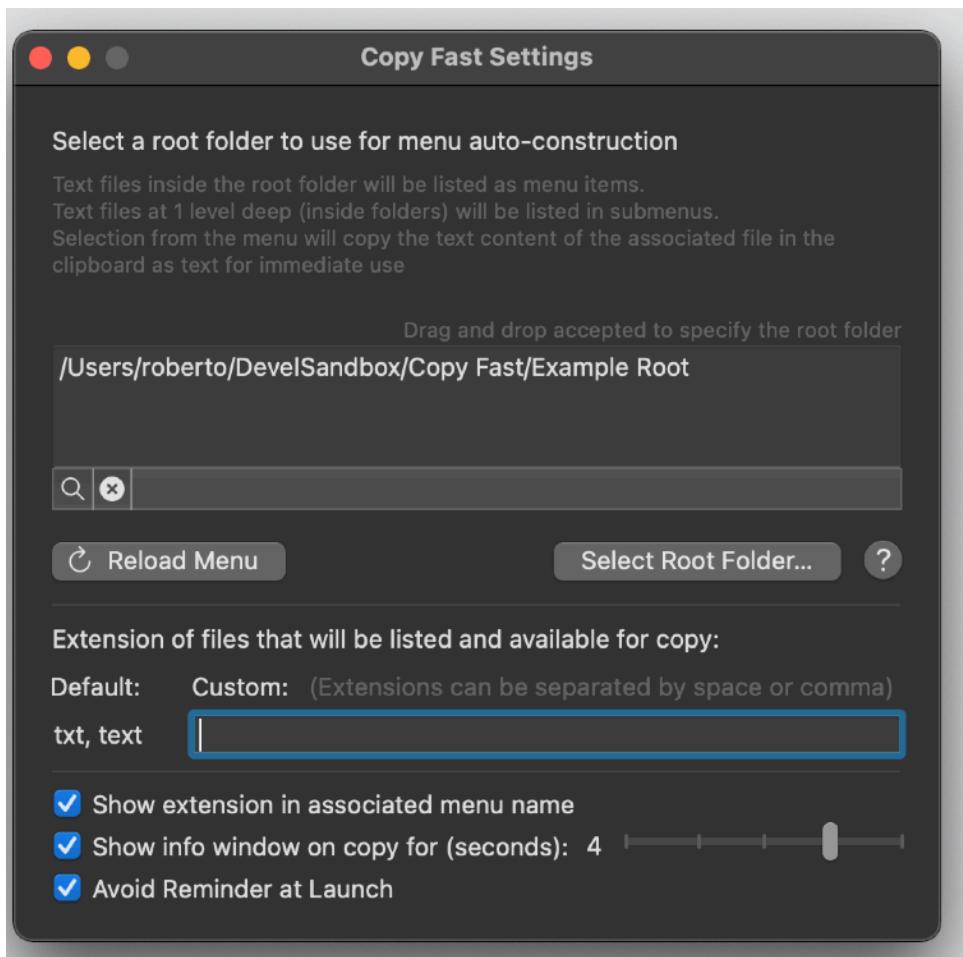
This application is also fully compatible with Light and Dark Appearance Mode available on macOS from macOS 10.14 Mojave and successive. You can switch at any time from one mode to another



Settings

Settings can be opened for the Copy Fast menu

The main purpose of the settings is to show and allow selection of the Root Folder as already discussed.



If already selected, the user can unselect the root folder, at that point it is necessary to re-define another root folder, because the menu will result empty after unselecting the root folder.

Immediately after selection of a root folder, the setting panel will show how many files are available for copy and how many non empty folders where found with successive creation of submenus.

Copy Fast uses by default only text files with extensions 'text' and 'txt'. By default other files will be ignored.

The user can set to parse and use other text files inserting other extensions.

Extension must be typed in the field separated by spaces or comma.

Example:

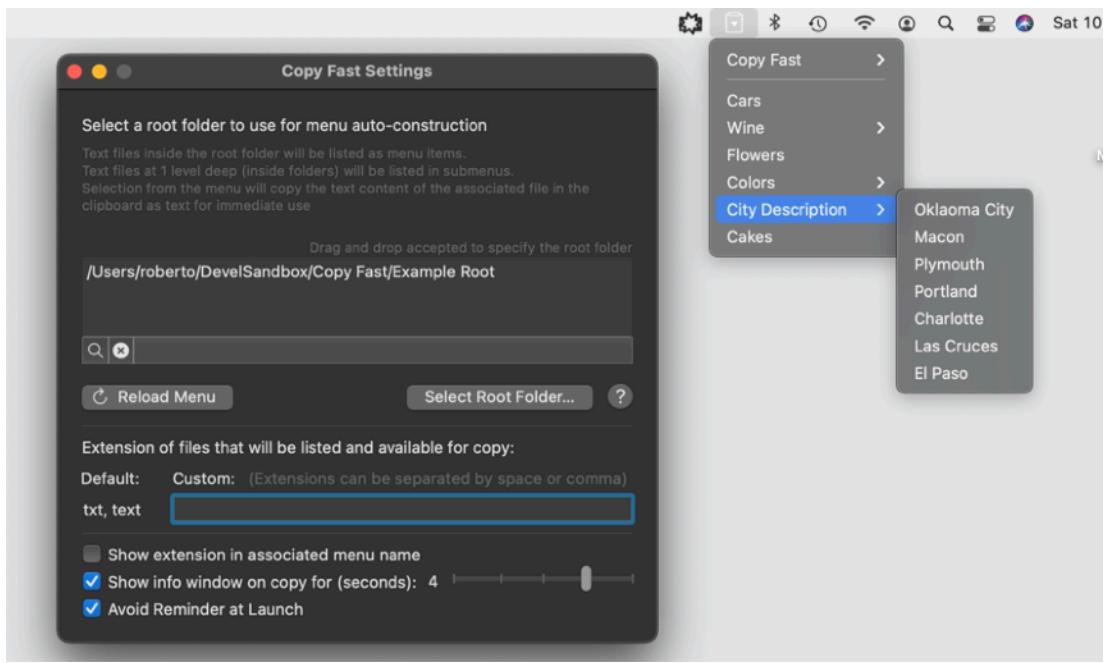
html, html, shtml, php

it will work also if you write

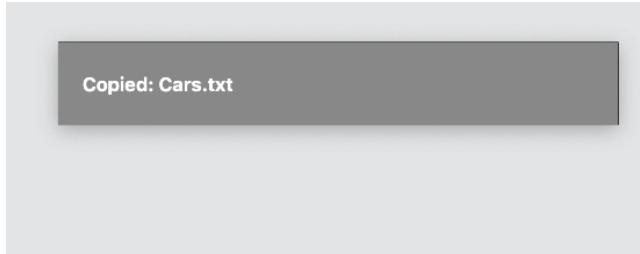
html html shtml, php

Copy Fast is smart enough to recognize them in any case.

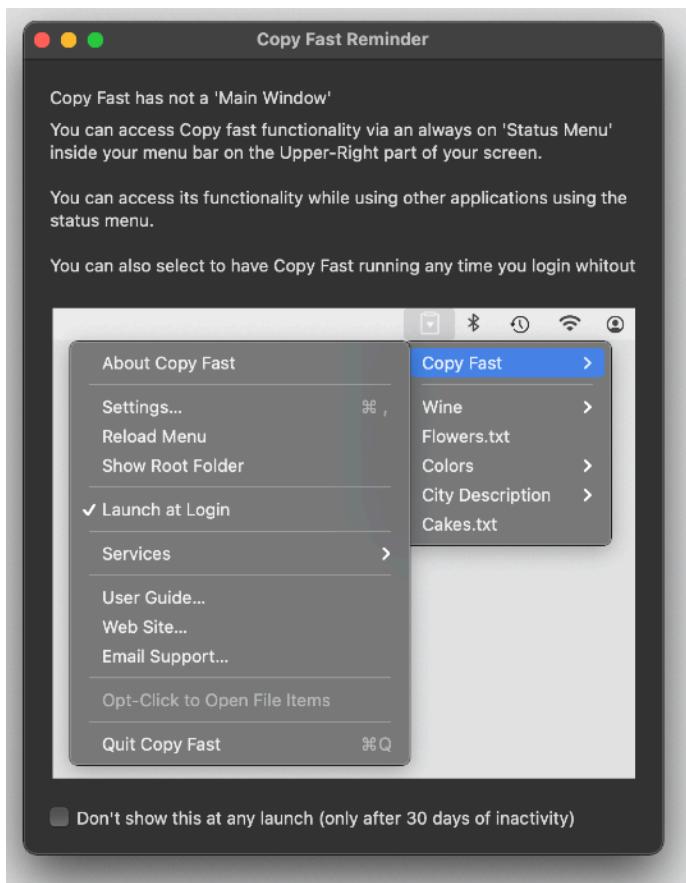
It is possible to set also to have the name of the file in the menu visualized with the extension or without. The change is immediately reflected in the menu.



From the setting can be also selected to display or not the info window informing of the copy operation and changing the time the info window is displayed before being dismissed automatically.



You can select to have the Reminder at launch displayed or not.
In case you select Avoid it will be displayed just if you don't launch the application from a long period of time



Sandbox

Copy Fast is a sandboxed app.

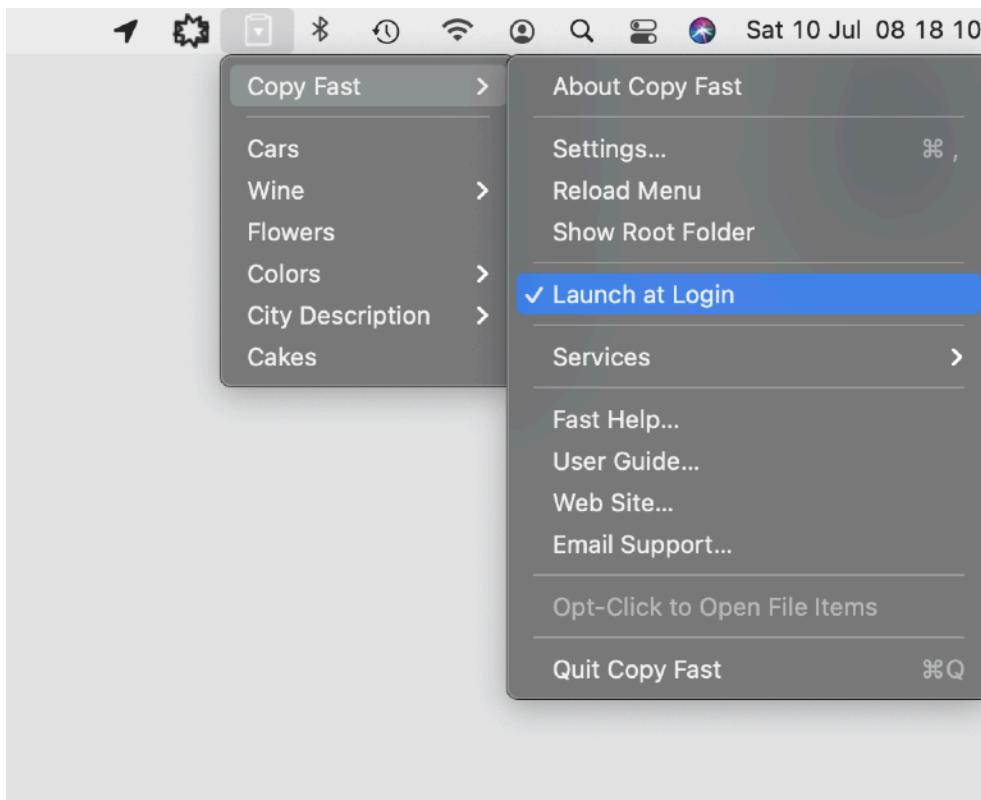
It is not enabled to read your local files without your permission.

It doesn't need to do it to work properly, it will be authorized to read only the file inside your root folder (the one you specified as root folder)

Copy Fast have ONLY read permission, so you know it can't change or damage your files by design

Launching at login

You can have Copy fast launched anytime you login selecting 'Launch at login' from the status menu.



User Guide

Copy Fast provides a standard help menu.

Under it you can access the User Guide

You can use the Help menu also to visit the Tension Software site with the 'Web Site' command or contact us.

Available under the Help menu also a PDF user guide.

Support

You can also obtain support using the 'Email Support' command. An email will be prepared using your email client with the correct address to send to.

Yes, we answer to your emails!

User Review

If you like this app, please find a minute to write a review inside the App Store. It will help us selling other copies of Copy Fast and continue the development work.
From our experience, unfortunately, often satisfied users stay silent.
Don't do that. Just write few words but write them. You will help us a lot.
Thank you.

About Tension Software and Ecleti

All the software asset by Tension Software is now under Ecleti

New company name but still the same owner and main developer (Roberto Panetta)
So for the users nothing changes. We provide the same software and the services.
All the user licenses are valid and assistance is provided as before to all our users.